

Responsibilities

- Peer review documents for grammar, content and style of writing.
- Write technical content based on instructions and given resources.
- Ability to work in team and work under pressure
- Find smart, creative ways to repurpose content for and from strategic articles, blogs, and podcasts
- Write impactful headlines and calls-to-action
- Write and edit for quality, consistency, clarity, brevity, accuracy, and readability
- Work proactively and volunteer assistance without being asked and under tight turnarounds
- Implementing various elements of a content marketing strategy as instructed by Managers
- Keyword Research: Identifying new keywords for content writing
- Writing SEO-friendly content for website and landing pages

Requirements

- Proven working experience in technical writing of software documentation
- Ability to deliver high quality documentation paying attention to detail
- Excellent written skills in English
- Strong working knowledge of Microsoft Office
- Basic familiarity with networking, internet and latest technologies