



## **Project Coordinator**

There is an immediate opening for a Project Coordinator – Enterprise Accounts (Full Time), PFB details for your reference.

**Scope of work:** - Technical + Strategic

### **Responsibilities:**

- Coordination for all the ongoing and future projects (Onboarded & POC's).
- Requirement gathering from the client and building in-depth project understanding.
- Coordinating with cross-functional teams to ensure timely deliverables
- Keeping track of projects and ensuring project deadlines are met.
- Ensure communication with clients; vendors and partners; and communicate project milestones to internal and external stakeholders.
- Deployment of In-house product in client's environment.
- Coordinating with the content management team for catering managed/professional services of the products.
- Able to use different tools to monitor working hours, plans, and expenditures.
- Create and maintain comprehensive project documentation, plans, and reports.
- Understanding the needs of stakeholders and conveying them to the project lead and customer success team.
- Working on ways to automate and improve development and release processes.
- Analyze the project and task inter-dependencies partnering with PM and CSM on an ongoing basis to ensure the correct order of execution to minimize risk and cost. Ability to articulate requirements in an understandable format for development and implementation.

### **Requirement:**

- Good Presentation and writing skills.
- Having knowledge around networking concepts is a plus.
- Ability to work independently and aggressively track project timelines.
- Has the zeal to explore new domains, and especially to understand technology in great depth.
- Monitors progress while managing multiple parallel projects, anticipating bottlenecks, and providing escalation management to ensure that everything from meta to micro stays on track.
- Is able to understand, plan, and manage the cross-team interdependencies for complex systems.



- Good knowledge of databases and SQL.
- Basic Knowledge about different technologies is preferable (Ubuntu, Centos, Linux, Windows, GCP, AWS)
- Solid organizational skills, including multitasking and time management.
- Strong client-facing and teamwork skills.
- Problem-solving attitude and collaborative team spirit.
- Networking concepts knowledge.
- Excellent communication skills.
- Strong business acumen, ethics, and high integrity.
- Knowledge of HTML & CSS is preferable.
- Able to work with MS Office Suite (Word, PowerPoint, Excel)

#### Benefits of working with us: -

- Benefits of both the worlds - Enthusiasm & Learning Curve of a Start-Up, Deliveries & Performance of an Enterprise Service Provider.
- Sky's the limit when it comes to learning, growth & ideas.
- We do not follow the typical corporate hierarchy ladder.
- Medical insurance, gratuity, and provident fund.
- As part of our dedication to an inclusive and diverse workforce, Kratikal is committed to Equal Employment Opportunity without regard for race, color, national origin, ethnicity, gender, protected veteran status, disability, sexual orientation, gender identity, or religion.

**About Us:** - [Kratikal Tech Private Limited](#) is a leading cyber security firm that provides cyber security solutions to 145+ Enterprise customers and 1825+ SMEs, belonging to different industries including E-commerce, Fintech, BFSI, NBFC, Telecom, Consumer Internet, Cloud Service Platforms, Manufacturing, and Healthcare. The company was founded with the aim of helping enterprises at a global level combat cybercriminals using new-age technology-based cyber security solutions.

As of today, Kratikal has been awarded as the Top Cyber Security Startup at the 12th Top 100 CISO Awards. Kratikal has launched four products, ThreatCop, KDMARC, Threat Alert Button, and KPMonitor including VAPT services. Apart from the products receiving several recognitions and awards, Kratikal has also partnered with numerous renowned organizations worldwide...*for more details visit our [website](#) {Our Clients}*